

**ABSTRACT**

A method and system for creating timed reminders linked to computer-readable documents. The present invention permits a user to create a reminder for any date and time, and associate any data file with the reminder in such a manner that the file is automatically  
5 opened, executed, or read as applicable at the date and time specified in the reminder. A document-linked reminder may be created from any application program within an application suite through the use of a reminder creation dialog. The reminder creation dialog permits a user  
10 to specify a time and date on which the reminder will activate, and an associated file. The reminder is then stored in a database. The reminder creation dialog may be later accessed in order to create additional reminders, or to edit the time, date, or associated file for existing reminders. Periodically, the document reminder system will  
15 poll the database in order to determine whether any reminders need to be activated. This polling is carried out via the application suite, when active, or via a background program if the application suite is inactive. At the time and date specified, the reminder will be displayed, along with the name of the associated file and a variety of reminder options.  
20 In an exemplary embodiment, these options include the ability to reschedule, delete, or delay the reminder, as well as the ability to launch or otherwise execute the associated file.

Attorney docket: 44431-233646 (JA 13237-2760)

25 MS docket: 150887.1